

คณะแพทยศาสตร์ศิริราชพยาบาล
กรมการแพทย์
005023
29 ก.ค. 2559
เวลา

③ โยชน อด: กิ่งก้านแบบห้าต้นและตุลาทนต์โยชน

เพื่อไปเดฉินจาดก

๑) ศดทกม๐ทุกเดชะ: หพ: ๖ ส้มพันธ์

ร. 7 ม. ๓๓ เกษิธธนา

(รองศาสตราจารย์ ดร ชไมภัค เตชสุนันต์)

รักษาการแทนผู้อำนวยการกองวิเทศสัมพันธ์

27 ก.ค. 2559



หน่วย.....
 เลขที่รับ..... **2010**
 วันที่..... **28** ก.ค. 2559
 เวลา..... (09.00) น.
บันทึก

กองกลาง
 มหาวิทยาลัยเกษตรศาสตร์
 รหัส..... **14502**
 วันที่..... **26** ก.ค. 2559
 เรื่อง..... **RBME training workshop**

มหาวิทยาลัยเกษตรศาสตร์

เรื่อง..... **RBME training workshop**

① เรื่อง ศึกษาดูงาน

SEARCA ศึกษาดูงาน เรียนรู้ในเชิงรวมของผล
 ผลิตการ ในเชิง Results-based Monitoring
 and Evaluation (RBME) for Inclusive
 and Sustainable Agricultural and Rural
 Development (ISARD) ระหว่างวันที่ 15-19 August
 2016 ณ เมืองโบลีเว ลีเบีย ผลักดัน US\$ 360 (รวม
 ค่าเดินทาง และที่พัก)

เรียน ผอ.กองส่งเสริมและ กวดำแปลง ทั้งสิ้น
 ดม: / ลงนามที่ ๒๕ ก.ค. ๒๕๕๙

② เรื่อง ขอจัดซื้อสิ่งพิมพ์
 เพื่อไปรอตักในสารทดม ①

๒๒ ก.ค. ๒๕๕๙
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[Signature]

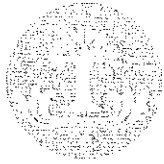
(นายจรัล ชัยสิทธิ์รัตน์)

รักษาการแทนอธิการบดี มหาวิทยาลัยเกษตรศาสตร์

๒๖ ก.ค. ๒๕๕๙



มหาวิทยาลัยเกษตรศาสตร์ ครบรอบ ๗๒ ปี แห่งการสถาปนา พ.ศ. ๒๕๕๘



S E A M E O
SEARCA

Science and Education for Agriculture and Development

Southeast Asian Regional Center
for Graduate Study and Research in Agriculture

College, Los Baños, Laguna 4031, Philippines
Telephone: (63-49) 5362365 to 67, 5362287
Fax: (63-49) 5367097
<http://www.searca.org> / Email: post@searca.org

Ref. No.: GCS16-3234

21 July 2016

Dr. Chongrak Wachrinrat
Acting President
Kasetsart University
50 Ngam Wong Wan Rd,
Ladyaow Chatuchak Bangkok 10900
Thailand

Tel.: +66 0-2579-0113
Fax: +66 0-2942-8998
Email: president@ku.ac.th

Dear Dr. Wachrinrat:

The Southeast Asian Regional Center for Graduate Study and Research in Agriculture (SEARCA) is pleased to invite your organization to sponsor participants to the *“Training-Workshop on Results-based Monitoring and Evaluation (RBME) for Inclusive and Sustainable Agricultural and Rural Development (ISARD)”* to be held on 15-19 August 2016 at SEARCA, College, Los Baños, Laguna, Philippines.

SEARCA is one of the 21 regional centers of the Southeast Asian Ministers of Education Organization (SEAMEO). Founded on 27 November 1966, SEARCA is mandated to strengthen institutional capacities in agricultural and rural development in Southeast Asia through graduate education, short-term training, research, and knowledge management. It serves the 11 SEAMEO member countries, namely: Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste, and Vietnam.

This training-workshop is generally aimed to serve as a forum for participants (individuals and project teams) to learn and act collaboratively in understanding, developing, and utilizing an RBME system.

Intended participants of the training-workshop include the following:

1. Government agencies whose mandate is to help resource-poor farmers and promote agricultural and rural development (ARD), including state colleges and universities;
2. Nongovernment organizations (NGOs) that advocate ISARD in Southeast Asian countries; and
3. Multilateral and bilateral development assistance organizations that operate in Southeast Asia.

Participation in this training-workshop is on a fee basis, with the course fee amounting to USD614.00. This fee covers the cost of tuition, full board and lodging (twin-sharing), training-

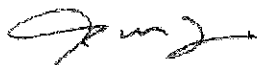
workshop materials, and airport transfers. The course fee does not include airfare, health/travel insurance, and airport terminal fees, which are to the account of the participant or the sponsoring organization. Government employees of the 11 SEAMEO member countries may avail of the special rate of USD360.00.

We have attached the training-workshop flyer and application form for your reference. We would appreciate receiving the accomplished application form by **29 July 2016**.

Should you need more details or clarification, please contact Dr. Maria Celeste H. Cadiz or Ms. Nova A. Ramos, Program Head and Program Specialist, respectively, of our Knowledge Management Department, at telephone (+63-49) 536 2365 to 67 (local 173 or 125), fax (+63-49) 536 2283, or e-mail (mchc@searca.org, nea@searca.org or nearamos@gmail.com).

We look forward to your positive response.

Truly yours,



Gil C. Saguiguit, Jr.
Director

Attachments: As stated

Cc: Assoc. Prof. Dr. Lily Kaveeta, Acting Vice President for Academic Affairs <fscillk@ku.ac.th>



Training-Workshop on Results-based Monitoring and Evaluation for ISARD

15-19 August 2016 | SEARCA, College, Los Baños, Laguna, Philippines

Background

Pressures to deliver the intended results of agricultural and rural development are growing. To address inequitable and unsustainable growth in agriculture and in the rural sector, SEARCA has been pursuing Inclusive and Sustainable Agricultural and Rural Development (ISARD) in selected communities that are relatively left out of development, in collaboration with state universities and colleges (SUCs) and local government units. At the end of the project, it is hoped that “no one is left out and everyone is empowered in promoting sustainable development.”

However, the relevance, effectiveness, efficiency, sustainability, and impact of these ISARD initiatives should be continuously measured. Lessons should be learned and learning should be translated into actions. For this purpose,

monitoring and evaluation (M&E) as management functions in the ISARD program cycle need to be strengthened. The ISARD landscape needs a Results-based Monitoring and Evaluation (RBME) system that will track whether the program and the various component projects on the ground have achieved their intended outcome pathways. Furthermore, it helps determine whether the flow of resources/inputs and implementation of projects' activities are on time. Finally, the system should also safeguard transparency, accountability and integrity.

This training-workshop is organized with these considerations. Generally, it is aimed to serve as a forum for participants (individuals and project teams) to learn and act collaboratively in understanding, developing, and utilizing an RBME system.



Objectives

At the end of this training-workshop, participants will be able to:

1. Explain RBME in the context of ISARD programs and projects;
2. Discuss key concepts, importance, processes, uses, and management of RBME;
3. Prepare RBME framework and matrixes;
4. Develop various RBME data collection instruments, forms, reporting system and report dissemination and utilization ways that will track inputs, outputs, outcomes and impact; and
5. Discuss how to sustain an RBME system for ISARD programs/projects.

Outputs

The intended outputs and outcomes of the training-workshop are:

1. Participants trained on RBME
2. Indicative RBME Plan of ISARD program and projects developed. The indicative plan will consist of the following:
 - a. Purposes of the RBME
 - b. Stakeholders
 - c. RBME Framework
 - d. Tools, Forms, and Reports
 - e. Sustainability of ISARD RBME System

Training-Workshop Coverage

The training-workshop comprises five modules. The first module reviews the existing ISARD M&E. Then, it discusses the what, why, for whom, when, and how of RBME and locates RBME in the ISARD program/project cycle management. After discussing RBME in the context of ISARD process, Module 2 focuses on setting the core purposes, scope, stakeholders, and organization and management for ISARD RBME. Module 3 centers on the discussion and construction of ISARD results and logical frameworks. It also covers a discussion of the RBME plan or schedule and the target/performance tracking matrix. Module 4 deals with how to operationalize the framework, data collection tools, data management, reporting, learning and action, and report dissemination and utilization. Finally, Module 5 tackles the sustainability of the ISARD system.

Training-Workshop Methodology

This training-workshop will use a variety of adult learning methods. It has three lecture-discussions and Q&A to explain concepts, approaches, strategies and processes. It will also make use of workshops and buzz sessions to develop the skills of the participants in the use of different tools discussed in the course. Participants will present their workshop outputs in plenary sessions, intended to promote exchange of ideas to assess and to suggest improvements to these outputs.

Participants will develop their re-entry plans to get their commitment in using their learning from this course. Finally, organizers will administer a pre-test and post-test exercise to gauge improvement in individual knowledge on RBME.

For more information, please contact:

Dr. Maria Celeste H. Cadiz
Program Head
Knowledge Management Department

Tel.: +63 49 536 2365 to 67, local 173/417
Fax: +63 49 536 2283
Email: mchc@searca.org

Ms. Nova A. Ramos
Program Specialist
Training Unit-Knowledge Management Department

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Training-Workshop on Results-based Monitoring and Evaluation for ISARD

15-19 August 2016 | SEARCA, College, Los Baños, Laguna, Philippines



APPLICATION FORM

PARTICIPANT'S PROFILE		
Title: <input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Others, please specify:		
First Name:	Middle Name:	Surname:
Nickname (the name you want to be written on your course ID):		
Position Title/Designation:		
Organization/Office:		
Organization/Office Address:		
Office Phone:	Office Fax:	Mobile Number:
E-mail Address:	Gender:	Date of Birth(mm/dd/yy):
Civil Status:	Nationality/Citizenship:	Accommodation Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Bachelor's Degree, Award Date, and Institution/University:	Master's Degree, Award Date, and Institution/University:	Doctorate Degree, Award Date, and Institution/University:
Dietary Requirements/Restrictions: <input type="checkbox"/> None <input type="checkbox"/> Muslim <input type="checkbox"/> Vegetarian <input type="checkbox"/> Others, please specify:		
Food Allergies, if any:		

Participants must:

- Be officials and professional/technical staff of the following institutions: 1) government agencies whose mandate is to help small farmers and promote agricultural and rural development (ARD), including state colleges and universities; 2) nongovernment organizations (NGOs) that advocate ISARD in Southeast Asian countries; and 3) multilateral and bilateral development assistance organizations that operate in Southeast Asia.
- Have a good command of the English language.
- Candidates who are likely to continue to serve their organizations for three years or longer will be given preference.

Training-Workshop on Results-based Monitoring and Evaluation for ISARD

15-19 August 2016 | SEARCA, College, Los Baños, Laguna, Philippines



ORGANIZATIONAL INFORMATION

Name of Manager/Superior:	Manager's Phone/Fax/E-mail Address:
No. of years total professional working experience:	
No. of years at present position:	
No. of years with present organization:	
What are your main job responsibilities?	

INFORMATION ON FUNDING SOURCE

Organization (please put SELF if you will be paying the fee on your own):		
Contact Person:		
Phone:	Fax:	E-mail Address:

LANGUAGE PROFICIENCY

(Required for international applicants; please check appropriate response)

English Language Skills	Poor	Average	Good	Excellent
Reading				
Speaking				
Writing				
Listening				

Training-Workshop on Results-based Monitoring and Evaluation for ISARD

15-19 August 2016 | SEARCA, College, Los Baños, Laguna, Philippines



SEARCA



PASSPORT DETAILS

(Required for international applicants; your passport should have at least six months validity at the time of your arrival in Manila, Philippines)

Exact Name on Passport:	
Passport Number:	
Date and Place of Issue:	
Expiration Date:	

PERSONAL STATEMENTS

1. Please describe briefly the main reasons why you should participate in this training-workshop:

2. What are your main expectations for this training-workshop?

3. How did you learn about this training-workshop?

Training-Workshop on Results-based Monitoring and Evaluation for ISARD

15-19 August 2016 | SEARCA, College, Los Baños, Laguna, Philippines



I am applying for my participation in this forum and if admitted, the following payment arrangement of **USD614.00/PHP27,618.00** (live-in rate)/**USD388.00/PHP17,411.00** (live-out rate) will be made before the forum commences:

- Will wire-transfer the fee to SEARCA (with an additional USD10/PHP450.00 to cover bank charges)
- Will send USD/PHP draft check made to SEARCA

Signature over Printed Name

Endorsed by:

Name and Signature of Endorsing Officer

Position

Date

Agency Official Seal

Please fax, email, or post this application form by **29 July 2016**, accompanied by an endorsement letter from your organization about your participation to the forum to:

MS. NOVA A. RAMOS
Program Specialist
Training Unit, Knowledge Management Department
Southeast Asian Regional Center for Graduate Study
and Research in Agriculture (SEARCA)
College, Los Baños, Laguna 4031, Philippines

Telefax: (63-49) 536-2283
E-mail: nea@searca.org; nearamos@gmail.com